



2830 Winkler Avenue #201
Fort Myers FL 33916
(239) 561-6611

MINUTES

REGULAR MEETING of the Board of Directors City of Palms Charter High School, Inc.

dba

City of Palms CHS – Palm Acres CHS - Northern Palms CHS

All Board Actions are representative of action for all schools unless otherwise noted.

Date: Wednesday, July 18, 2018
Time: 6:00pm
Location: McAlister’s Deli Restaurant
3409 Forum Blvd, Fort Myers FL 33905

1. CALL to ORDER & ROLL – Ms. Schirmmacher called the meeting to order at 6:10pm

Board Members:

Inke Schirmmacher, President	Present
Avis Daniell, Director	Present
Barry Goldberg, Director	Absent

Other Attendees:

Amy Rohner, Bus Mgr, CPA’s	Present
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2. AUDIENCE / Public Comment - None.

3. APPROVAL of AGENDA –

Motion made and seconded to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

4. NEW BUSINESS -

a. SRO Contract – Lee County Sheriff’s Department -

Motion made and seconded to accept and approve the contract for SRO services at all three schools for the FY1819.

Ayes: 2 Abstain: None Opposed: None

b. Proposed FY1819 Calendar -

Motion made and seconded to approve proposed FY1819 calendar as presented.

Ayes: 2 Abstain: None Opposed: None

c. FY1819 Board Policy Manual -

Motion made and seconded to approve FY1819 Board Policy Manual as presented.

Ayes: 2 Abstain: None Opposed: None



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- d. FY1819 Employee Policy Handbook -
Motion made and seconded to approve FY1819 Employee Handbook as presented.
Ayes: 2 Abstain: None Opposed: None
- e. FY1819 Parent-Student Handbook -
Motion made and seconded to approve FY1819 Parent-Student Handbook as presented.
Ayes: 2 Abstain: None Opposed: None
- f. FY1819 Emergency Response Handbook -
Motion made and seconded to approve FY1819 Emergency Response Handbook as presented.
Ayes: 2 Abstain: None Opposed: None
- g. FY1819 Mental Health Assistance Allocation Plan -
Motion made and seconded to approve FY1819 Mental Health Assistance Allocation Plan as presented.
Ayes: 2 Abstain: None Opposed: None

5. **OLD BUSINESS** – None.

6. **ADJOURNMENT** – Meeting Adjourned at 9:10pm

CERTIFICATION

Approved by the Board of Directors of City of Palms Charter High School, Inc. on

_____ *Date Approved*

Board President

_____ *Signature*

_____ *Title*

_____ *Date Signed*



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Date: Monday, August 6, 2018
Time: 6:00pm
Location: The EDISON Restaurant
3583 McGregor Blvd, Fort Myers FL 33901

1. **CALL to ORDER & ROLL** – Ms. Schirmmacher called the meeting to order at 6:10pm

Board Members:

Inke Schirmmacher, President	Present
Avis Daniell, Director	Present
Barry Goldberg, Director	Present

Other Attendees:

Amy Rohner, Bus Mgr, CPA's	Present
RJ Rohner, Assistant Bus Mgr, CPA's	Present

2. **AUDIENCE / Public Comment** - None.

3. **APPROVAL of AGENDA** –

Motion made and seconded to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

4. **NEW BUSINESS** -

a. Elect / Re-Elect Officers -

Inke Schirmmacher – President; Avis Daniell – Secretary/Treasurer; Barry Goldberg – Director. Motion made and seconded to accept and approve the appointment of Board officers for the FY1819 year.

Ayes: 2 Abstain: None Opposed: None

b. Accept Financial Reports – 06/30/2018 -

Motion made and seconded to accept the financial statements as of and for the year ended June 30, 2018 as presented.

Ayes: 2 Abstain: None Opposed: None



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- c. New Personnel -
Pamela Bracewell (Teacher); Thais Pomenta (Para) to be hired at PACHS as of August 1, 2018. Motion made and seconded to approve hiring of Bracewell and Pomenta.
Ayes: 2 Abstain: None Opposed: None
- d. Out of Field -
Motion made and seconded to approve Fall FY1819 staff teaching “out-of-field” to be published in school newsletter.
Ayes: 2 Abstain: None Opposed: None
- e. Safety and Security Grant -
Motion made and seconded to approve FY1819 Safety and Security Grant Budgets for all three schools. Funds will be spent primarily on intercom/phone systems and electro-magnetic entry door locks with video monitors.
Ayes: 2 Abstain: None Opposed: None
- f. FSSAT Plan -
Motion made and seconded to approve FY1819 FSSAT Plan as presented.
Ayes: 2 Abstain: None Opposed: None

5. **OLD BUSINESS** – None.

6. **ADJOURNMENT** – Meeting Adjourned at 8:50pm

CERTIFICATION

Approved by the Board of Directors of City of Palms Charter High School, Inc. on

_____ *Date Approved*

Board President

_____ *Signature*

_____ *Title*

_____ *Date Signed*



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City of Palms CHS – Palm Acres CHS - Northern Palms CHS

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Date: Tuesday, October 30, 2018
Time: 6:00pm
Location: Sasse’s Restaurant
3651 Evans Ave, Fort Myers FL 33901

1. CALL to ORDER & ROLL – Ms. Schirmmacher called the meeting to order at 6:25pm

Board Members:

Inke Schirmmacher, President	Present
Avis Daniell, Director	Present
Barry Goldberg, Director	Present

Other Attendees:

Amy Rohner, Bus Mgr, CPA’s	Present
Rick Rohner, Bus Mgr, CPA’s	Present

2. AUDIENCE / Public Comment - None.

3. APPROVAL of AGENDA –

Motion made and seconded to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

4. NEW BUSINESS -

a. Audit Reports – -

Motion made and seconded to accept and approve the audited financial statements for all three schools for the FY1718 school year.

Ayes: 2 Abstain: None Opposed: None

b. Holiday Bonus -

Motion made and seconded to approve proposed \$100 per person bonus to be presented at the holiday dinner meeting.

Ayes: 2 Abstain: None Opposed: None



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c. Palm Acres CHS Renewal -
Motion made and seconded to have CPA's prepare the renewal application for Palm Acres Charter High School.

Ayes: 2 Abstain: None Opposed: None

d. Palm River CHS Application -
Motion made and seconded to have CPA's prepare the application for a new school to be called Palm River Charter High School.

Ayes: 2 Abstain: None Opposed: None

5. **OLD BUSINESS** – None.

6. **ADJOURNMENT** – Meeting Adjourned at 9:10pm

CERTIFICATION

Approved by the Board of Directors of City of Palms Charter High School, Inc. on

_____ *Date Approved*

Board President

_____ *Signature*

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_____ *Date Signed*



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Date: Saturday, May 19, 2019
Time: 3:00pm
Location: Christof's Restaurant
10231 McGregor Blvd, Fort Myers FL 33919

1. CALL to ORDER & ROLL – Ms. Schirmmacher called the meeting to order at 3:04pm

Board Members:

Inke Schirmmacher, President	Present
Avis Daniell, Director	Present
Barry Goldberg, Director	Present

Other Attendees:

Amy Rohner, Bus Mgr, CPA's	Present
Rick Rohner, Bus Mgr, CPA's	Present

2. AUDIENCE / Public Comment - None.

3. APPROVAL of AGENDA –

Motion made and seconded to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

4. NEW BUSINESS -

a. Amended FY1819 Budgets –

Motion made and seconded to accept and approve the amended FY1819 budgets based upon February counts for all three schools.

Ayes: 2 Abstain: None Opposed: None

b. Proposed FY1920 Budgets –

Motion made and seconded to accept and approve the amended FY1920 budgets based upon February counts for all three schools.

Ayes: 2 Abstain: None Opposed: None



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- c. FY1718 Form990 -
Motion made and seconded to accept the Form 990 filed on behalf of City of Palms CHS, Inc.
Ayes: 2 Abstain: None Opposed: None

- d. Reduction in Force -
Motion made and seconded to release Thais Pomenta as a result of low enrollments requiring cutting of staff positions. Two other staff members (Margarita Alvarez-Gonzalez and Minerva Rosario) have presented letters of resignation and their positions will not be refilled at this time.
Ayes: 2 Abstain: None Opposed: None

- e. FY1920 Employee Evaluations -
Motion made and seconded to approve new salary rates and changes in stipends for the FY1920 school year based upon employee evaluations.
Ayes: 2 Abstain: None Opposed: None

5. **OLD BUSINESS** – None.

6. **ADJOURNMENT** – Meeting Adjourned at 9:45pm

CERTIFICATION

Approved by the Board of Directors of City of Palms Charter High School, Inc. on

_____ *Date Approved*

Board President

_____ *Signature*

_____ *Title*

_____ *Date Signed*



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Date: Tuesday, June 25, 2019
Time: 3:00pm
Location: Christof's Restaurant
10231 McGregor Blvd, Fort Myers FL 33919

1. CALL to ORDER & ROLL – Ms. Schirmmacher called the meeting to order at 3:04pm

Board Members:

Inke Schirmmacher, President	Present
Avis Daniell, Director	Present
Barry Goldberg, Director	Present

Other Attendees:

Amy Rohner, Bus Mgr, CPA's	Present
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2. AUDIENCE / Public Comment - None.

3. APPROVAL of AGENDA –

Motion made and seconded to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

4. NEW BUSINESS -

a. Principal / Staff YE Bonuses –

Motion made and seconded to approve bonuses of \$7,500 for Bernadette Athime and \$10,000 for Sarah White.

Ayes: 2 Abstain: None Opposed: None

b. FY1920 SRO's –

Motion made and seconded to seek renewal of the SRO contract for FY1920 with the Lee County Sheriff's Department..

Ayes: 2 Abstain: None Opposed: None



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- c. Palm River CSP Application –
Motion made and seconded to apply for Charter School Program Grant Funds on behalf of Palm River Charter High School to open in August 2020.
Ayes: 2 Abstain: None Opposed: None

5. **OLD BUSINESS** – None.

6. **ADJOURNMENT** – Meeting Adjourned at 8:20pm

CERTIFICATION

Approved by the Board of Directors of City of Palms Charter High School, Inc. on

_____ *Date Approved*

_____ **Board President**

_____ *Signature*

_____ *Title*

_____ *Date Signed*