



2830 Winkler Avenue #201
Fort Myers FL 33916
(239) 561-6611

MINUTES

REGULAR MEETING of the Board of Directors City of Palms Charter High School, Inc.

Date: Saturday, May 31, 2014
Time: 5:30pm
Location: The Veranda Restaurant
2122 2nd Street, Fort Myers, FL 33901

1. **CALL to ORDER & ROLL** – Ms. Lattanzi called the meeting to order at 5:55pm

Board Members:

Allen Humfleet, President	Absent
April Lattanzi, Vice-President	Present
Inke Baker, Director	Present

Other Attendees:

Amy Rohner, CPCHS Bus Mgr, CPA's	Present
Sarah White, Principal	Present
Jeff Wood, Esq.- May Meacham Davell PA	Present

2. **AUDIENCE / Public Comment** - None

3. **APPROVAL of AGENDA** - Ms. Lattanzi asked the Board to review the agenda to determine if any items needed to be added or removed.

Motion made and seconded to approve the agenda as presented.

Ayes: 2 Abstain: none Opposed: none

4. **NEW BUSINESS**

a. **Minutes - February 13, 2014**

Motion made and seconded to approve the minutes as presented.

Ayes: 2 Abstain: none Opposed: none

b. **Introduction of Attorney Jeff Wood**

Mr. Wood has been contracted to represent City of Palms Charter High School, Inc. regarding all general business matters as may come before this Board.



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c. Review of Final Settlement 504 Hearing

Mr. Wood reviewed the responsibilities of CPCHS Inc. regarding the settlement. The matter has been resolved to the satisfaction of all parties.

Motion made and seconded to accept Mr. Wood's report.

Ayes: 2 Abstain: none Opposed: none

d. Approval of Lease for Palm Acres CHS – 1102 Leeland Heights Blvd E, Lehigh Acres

The Board reviewed the basic lease provisions for the property.

Motion made and seconded to authorize signing of the lease pending final utility approvals for electric metering and septic/sewer.

Ayes: 2 Abstain: none Opposed: none

e. Approval of Fiscal Year 1314 Revised Annual Budget

The Board reviewed the revised budget for reasonableness based upon final FEFP calculations for the year.

Motion made and seconded to approve the Revised FY1314 Annual Budget as presented.

Ayes: 2 Abstain: none Opposed: none

f. Approval of Fiscal Year 1415 Annual Budget

The Board reviewed the proposed FY1415 Annual Budget based upon performance to date for FY1314.

Motion made and seconded to approve the FY1415 Annual Budget as presented.

Ayes: 2 Abstain: none Opposed: none

g. Approval of Fiscal Year 1415 School Calendar

For FY1415, CPCHS will follow the same calendar as that of the School District of Lee County with the addition of "Summer Session" during the month of June 2015. The sessions will change from 4hrs to 5hrs per day. Staff contracts will be changed to reflect 10 days Paid-Time-Off for Instructional Staff. June session will be considered to be in addition to the regular year and will be paid as such.

Motion made and seconded to approve the FY1415 Annual Budget as presented.

Ayes: 2 Abstain: none Opposed: none



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h. Other Business –

- i. **GRADUATION – Friday June 6** - 50+ Graduates at Ceremony
- ii. **Staff YE Dinner Meeting – June 26**
- iii. **National Charter Conference – June 28-July 3, 2014 LasVegas NV**

5. MEETING DATES -- Tentatively set for: Thursday June 19, 2014

6. ADJOURNMENT -- Meeting was adjourned at 8:05pm

CERTIFICATION

Approved by the Board of Directors of City of Palms Charter High School, Inc. on

_____ *Date Approved*

Signature

Title

Date Signed