

CITY of PALMS Charter High School, Inc. dba CITY of PALMS Charter High School
2830 Winkler Ave #205, Fort Myers, FL 33916

Meeting Held at: The Veranda Restaurant – 2122 2nd St, Fort Myers 33901

April 27, 2022, 6:30pm

Board Meeting Minutes

1. Call to Order: 6:37pm

Present: Inke Schirmacher, President
Barry Goldberg (BG), Vice President
Avis Daniell (AD), Treasurer

2. Audience / Public Comment: NONE

3. Approval of Agenda:

Motion made BG/seconded AD to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

NEW BUSINESS

4. Approval/Acceptance of Minutes –

Motion made AD/seconded BG to approve the following sets of minutes:

- CPCHS 08/26/2021, 11/22/2021, 12/02/2021
- PACHS 08/26/2021, 11/22/2021, 12/02/2021
- NPCHS 08/26/2021, 11/22/2021, 12/02/2021, 12/29/2021

Ayes: 2 Abstain: None Opposed: None

5. Acceptance of Annual Report –

Motion made BG/seconded AD to accept the Annual Report submitted to the State of Florida via *Sunbiz.org* on March 23, 2022

Ayes: 2 Abstain: None Opposed: None

6. Acceptance of Principal Reports –

Motion made BG/seconded AD to accept the Principal Reports as presented.

Ayes: 2 Abstain: None Opposed: None

7. Approval of Contribution –

Motion made AD/seconded BG to authorize a contribution of \$800 to the Southwest Florida Boy Scout Council Annual Talent Show.

Ayes: 2 Abstain: None Opposed: None

8. Approval of Management Agreement “Clarification Amendment” -

Motion made BG/seconded AD to approve the “Clarification Amendment” to all schools’ management agreements regarding supervision and evaluation of Principals – Specifically, the Management Company has NO supervisory responsibilities toward the Principals. Principals and Management Company act independently of one another and each are directly responsible to the Board of Directors.

Ayes: 2 Abstain: None Opposed: None

NEW BUSINESS (continued)

9. Approval of Spanish/Bi-Lingual skills incentive pay –

Motion made AD/seconded BG to provide incentive pay of an additional \$1,000 (\$100 per month x 10 months) for staff to complete the “*Rosetta Stone – SPANISH*” course.

Ayes: 2 Abstain: None Opposed: None

10. Authorization of Hiring Incentives –

Motion made BG/seconded AD to authorize, until further notice, an incentive payment of \$3,000 for up to 10 years’ experience and a payment of \$5,000 for over 10 years’ experience for the hiring of certified staff.

Ayes: 2 Abstain: None Opposed: None

11. CPCHS Lease Renewal –

Motion made AD/seconded BG to approve the lease renewal between City of Palms CHS, Inc. dba City of Palms CHS for an additional 3 years with two 1–year options.

Ayes: 2 Abstain: None Opposed: None

12. Calendar FY23 –

Motion made BG/seconded AD to approve the FY23 Instructional Calendar. As in previous years, the schools will follow the same calendar as that of the Lee County School District except that where the District students have a half-day, our students will attend for a full day.

Ayes: 2 Abstain: None Opposed: None

ADJOURNMENT – 6:45pm

City of Palms Charter High School, Inc.
dba
City of Palms Charter High School
2830 Winkler Ave #205, Fort Myers, FL 33916

Held at: The Veranda Restaurant
2122 Second Street, Fort Myers, FL 33901

Board Meeting Minutes
June 13, 2022, 6:30pm

1. Call to Order: 6:56 pm

Present: Inke Schirrmacher, President (IS)
Avis Daniell, Treasurer (AD)
Barry Goldberg, Director (BG)

2. Audience Comments: NONE

3. Approval of Agenda:

Motion made AD/seconded BG to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

4. OLD BUSINESS - NONE

5. NEW BUSINESS

a. Principal Report –

Motion made BG/seconded AD to accept the Principal Report as presented.

Ayes: 2 Abstain: None Opposed: None

b. “Out-of-Field” Notification –

Motion made AD/seconded BG to accept the FY23 Semester 1 “Out-of-Field” notification newsletter as presented.

Ayes: 2 Abstain: None Opposed: None

c. Bonus Recommendations –

Motion made AD/seconded BG to approve the recommended staff bonuses for work well done during FY22 as presented.

Ayes: 2 Abstain: None Opposed: None

d. FY22 Final Teacher Salary Increase Allocation –

The Florida Department of Education has accepted that all employees of City of Palms Charter High School, Inc. – including employees working at City of Palms Charter High School, Palm Acres Charter High School and Northern Palms Charter High School – are operating as a system that is allowed to combine the allocations from all three schools and allocate the total “growth portion” among certified and other instructional staff at all schools. The total growth allocation for all three schools is \$7,230.

Motion made BG/seconded AD to approve the allocation plan of growth funds as a permanent increase to base salaries for certified and other instructional staff employed by City of Palms Charter High School, Inc. as presented.

Ayes: 2 Abstain: None Opposed: None

5. NEW BUSINESS (continued)**c. FY23 Staff Salary Authorizations –**

Motion made AD/seconded BG to approve the FY24 Proposed Staff Base Salaries and Stipends as presented.

Ayes: 2

Abstain: None

Opposed: None

d. Administrator Salary Scale Revision –

Motion made BG/seconded AD to approve the revised administrator salary plan for Principals employed by City of Palms Charter High School, Inc. as presented.

Ayes: 2

Abstain: None

Opposed: None

e. CPCHS Lease Renewal –

Motion made AD/seconded BG to approve the lease renewal with Metro Gardens Office Partners, LLC for Units 201 and 205 at 2830 Winkler Avenue, Fort Myers, FL 33916 for a term of 3 years with two 1-year options beginning July 1, 2023 as presented.

Ayes: 2

Abstain: None

Opposed: None

6. OTHER BUSINESS**a. Next Board Meeting –**

Motion made BG/seconded AD to hold the next Board Meeting to be held Friday, August 26, 2023. Date subject to change based upon Board Members' travel schedules.

Ayes: 2

Abstain: None

Opposed: None

7. ADJOURNMENT – Motion made AD/seconded BG to adjourn the meeting at 8:30pm.

Ayes: 2

Abstain: None

Opposed: None

CITY of PALMS Charter High School, Inc. dba CITY of PALMS Charter High School
2830 Winkler Ave #205, Fort Myers, FL 33916

August 26, 2022, 6:30pm

Meeting Held at: The Veranda Restaurant – 2122 2nd Street, Fort Myers 33901

Board Meeting Minutes

Call to Order: 6:35pm

Present: Inke Schirmmacher, President
Barry Goldberg, Vice-President (BG)
Avis Daniell, Treasurer (AD)

Comments from Audience: NONE

1. Approval of Agenda:

Motion made BG/seconded AD to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

NEW BUSINESS

2. Principal Reports –

Motion made AD/seconded BG to accept the Principal Reports as presented.

Ayes: 2 Abstain: None Opposed: None

3. Financial Reports –

Motion made BG/seconded AD to accept the financial statements as of and for the year ended June 30, 2022 as presented.

Ayes: 2 Abstain: None Opposed: None

4. Election of Officers –

Motion made AD/seconded BG to elect Inke Schirmmacher as President, Barry Goldberg as Vice-President and Avis Daniel as Treasurer.

Ayes: 2 Abstain: None Opposed: None

5. FY23 SRO Contract –

Motion made AD/seconded BG to approve and sign the FY23 Contract with the Lee County Sheriff's Office to provide SRO's for all three campuses.

Ayes: 2 Abstain: None Opposed: None

6. FSSAT Approval –

Motion made BG/seconded AD to approve the FSSAT submissions to FLDOE and to the School District of Lee County.

Ayes: 2 Abstain: None Opposed: None

7. Allyssa's Law – Change in Vendors –

Motion made BG/seconded AD to accept and authorize the change in VENDORS and related systems at the insistence of the Lee County Sheriff's Department and the School District of Lee County at no additional cost to City of Palms CHS, Inc.

Ayes: 2 Abstain: None Opposed: None

8. CPCHS – School Improvement Rating Appeal –

Motion made AD/seconded BG to accept the decision of the FLDOE which responded to the appeal by granting the school a rating of MAINTAINING for FY22 rather than rating the school as INCOMPLETE.

Ayes: 2 Abstain: None Opposed: None

NEW BUSINESS (continued)

9. Capital Outlay –

Motion made BG/seconded AD to accept and approve the FY23 applications for Capital Outlay Funds.

Ayes: 2 Abstain: None Opposed: None

10. Hardening Grants –

Motion made BG/seconded AD to accept and approve moving Hardening Grant funds forward to future fiscal year projects.

Ayes: 2 Abstain: None Opposed: None

11. Mental Health Assistance Allocation Plans –

Motion made AD/seconded BG to accept and approve the FY23 Mental Health Assistance Allocation Plan utilizing the SPARK Teen SEO Mentoring Program.

Ayes: 2 Abstain: None Opposed: None

12. Contributions –

Motion made BG/seconded AD to approve the transfer of funds in the form of a contribution from Palm Acres Charter High School to Northern Palms Charter High School and to City of Palms Charter High School at the end of FY22.

Ayes: 2 Abstain: None Opposed: None

13. Accreditation –

Motion made AD/seconded BG to approve moving forward with accreditation of CPCHS, Inc. as a SYSTEM rather than seeking accreditation for each school individually.

Ayes: 2 Abstain: None Opposed: None

14. FL Charter School Conference –

Motion made BG/seconded AD to approve registration and travel for all Board Members, Principals and Management Company personnel to attend the FL Charter School Conference in Orlando in October 2022.

Ayes: 2 Abstain: None Opposed: None

15. FY23 Out-of-Field Teachers –

Motion made AD/seconded BG to approve “Out of Field” Teachers for FY23 Fall Semester as presented.

Ayes: 2 Abstain: None Opposed: None

OTHER BUSINESS

16. Board Meeting Calendar –

Motion made BG/seconded AD to approve the following dates for future Board Meetings: Wednesday, October 26, 2022; Wednesday, December 7, 2022; Wednesday, February 15, 2023; Wednesday, April 26, 2023.

Ayes: 2 Abstain: None Opposed: None

ADJOURNMENT – 8:45pm

CITY of PALMS Charter High School, Inc. dba CITY of PALMS Charter High School
2830 Winkler Ave #205, Fort Myers, FL 33916

Meeting Held at: The Edison Restaurant – 3583 McGregor Blvd, Fort Myers 33901

December 7, 2022, 6:30pm

Board Meeting Minutes

Call to Order: 6:35pm

Present: Inke Schirrmacher, President
Avis Daniell, Treasurer
Barry Goldberg, Director
Sarah White, Principal – CPCHS/PACHS Alexandra Rohner, Acting Principal – NPCHS
Amy Rohner, CPA's (Mgt Co) Rick Rohner, CPA's (Mgt Co)

Comments from Audience: NONE

1. Approval of Agenda:

Motion made BG/seconded AD to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

NEW BUSINESS

2. STAFF HOLIDAY BONUS –

Motion made AD/seconded BG to provide all staff with a net \$100 bonus during December 2022.

Ayes: 2 Abstain: None Opposed: None

3. RECOGNITION of Dr. Donna Schroll –

Motion made BG/seconded AD to acknowledge and to thank Dr. Schroll for 9 years of dedicated service to the Charter Schools of Lee County.

Ayes: 2 Abstain: None Opposed: None

ADJOURNMENT – 6:45pm

City of Palms Charter High School, Inc. dba City of Palms Charter High School

2830 Winkler Ave #205, Fort Myers, FL 33916

The Veranda Restaurant

2122 Second Street, Fort Myers, FL 33901

Board Meeting Minutes

March 1, 2023, 6:30pm

1. Call to Order: 6:56 pm

Present: Inke Schirrmacher, President (IS)
Avis Daniell, Treasurer (AD)
Barry Goldberg, Director (BG)

2. Audience Comments: NONE

3. Approval of Agenda:

Motion made AD/seconded BG to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

4. OLD BUSINESS

a. Alyssa's Law Compliance –

Motion made BG/seconded AD to accept the report regarding compliance with Alyssa's Law. Installation of the new system has been completed. The change in VENDORS and related systems was made at the insistence of the Lee County Sheriff's Department and the School District of Lee County at no additional cost to City of Palms CHS, Inc.

b. Principal Search –

Motion made AD/seconded BG to accept the report regarding the search for principal at Northern Palms CHS. Local advertisements have not resulted in any applicants to date. Advertisements will be placed reaching all of Florida, as well as the rest of the nation.

5. NEW BUSINESS

a. Principal Report –

Motion made BG/seconded AD to accept the Principal Report as presented.

Ayes: 2 Abstain: None Opposed: None

b. "Out-of-Field" Notification –

Motion made AD/seconded BG to accept the Semester 2 "Out-of-Field" notification newsletter as presented.

Ayes: 2 Abstain: None Opposed: None

c. Financial Report –

Motion made AD/seconded BG to accept the financial statements as of and for the seven months ended January 31, 2023 as presented.

Ayes: 2 Abstain: None Opposed: None

d. FY23 Revised Budget –

Motion made AD/seconded BG to approve the FY23 Revised Budget as presented.

Ayes: 2 Abstain: None Opposed: None

5. NEW BUSINESS (continued)**e. FY24 Proposed Budget –**

Motion made AD/seconded BG to approve the FY24 Proposed Budget as presented.

Ayes: 2

Abstain: None

Opposed: None

f. TSIA – Allocation of Teacher Salary Increase Assistance GROWTH FUNDS –

The Florida Department of Education has accepted that all employees of City of Palms Charter High School, Inc. – including employees working at City of Palms Charter High School, Palm Acres Charter High School and Northern Palms Charter High School – are operating as a system that is allowed to combine the allocations from all three schools and allocate the total “growth portion” among certified and other instructional staff at all schools. The total allocation for all three schools is \$41,002.

Motion made BG/seconded AD to approve the allocation plan of growth funds as a permanent increase to base salaries for certified and other instructional staff employed by City of Palms Charter High School, Inc. as presented.

Ayes: 2

Abstain: None

Opposed: None

g. COGNIA – System Accreditation –

Motion made BG/seconded AD to accept the System Accreditation update report as presented. The process will be completed later this Spring.

Ayes: 2

Abstain: None

Opposed: None

h. FY24 Instructional Calendar –

Motion made BG/seconded AD to approve the FY24 Instructional Calendar as presented. The calendar follows the Lee County School District Calendar except that the District has “early dismissal days” and our schools do not – all student attendance days are full days.

Ayes: 2

Abstain: None

Opposed: None

6. OTHER BUSINESS**a. Next Board Meeting –**

Motion made BG/seconded AD to hold the next Board Meeting to be held Wednesday, April 26, 2023. Date subject to change based upon Board Members’ travel schedules.

Ayes: 2

Abstain: None

Opposed: None

7. ADJOURNMENT – Motion made AD/seconded BG to adjourn the meeting at 8:30pm.

Ayes: 2

Abstain: None

Opposed: None

City of Palms Charter High School, Inc.
dba
City of Palms Charter High School
2830 Winkler Ave #205, Fort Myers, FL 33916
Held at: The Veranda Restaurant
2122 Second Street, Fort Myers, FL 33901
Board Meeting Minutes
August 22, 2023, 6:30pm

1. Call to Order: 6:35 pm

Present: Inke Schirrmacher, President (IS)
Avis Daniell, Treasurer (AD)
Barry Goldberg, Director (BG)

2. Audience Comments: NONE

3. Approval of Agenda:

Motion made AD/seconded BG to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

4. OLD BUSINESS - NONE

5. NEW BUSINESS

a. Principal Report –

Motion made BG/seconded AD to accept the Principal Report as presented.

Ayes: 2 Abstain: None Opposed: None

c. Acceptance of Financial Statements 06/30/2023 –

Motion made AD/seconded BG to accept the 06/30/2023 financial statements as presented.

Ayes: 2 Abstain: None Opposed: None

d. Acceptance of Financial Statements 07/31/2023 –

Motion made AD/seconded BG to accept the 07/31/2023 financial statements as presented.

Ayes: 2 Abstain: None Opposed: None

e. Approval of FY24 Capital Outlay Application –

Motion made AD/seconded BG to approve the FY24 Capital Outlay Application as presented.

Ayes: 2 Abstain: None Opposed: None

f. Approval of FY24 SRO Contract –

Motion made AD/seconded BG to approve the FY24 SRO Contract as presented.

Ayes: 2 Abstain: None Opposed: None

g. Approval of FY24 School Improvement Plan –

Motion made BG/seconded AD to approve the FY24 School Improvement Plan as presented.

Ayes: 2 Abstain: None Opposed: None

6. OTHER BUSINESS

Next Board Meeting –

Motion made BG/seconded AD to hold the next Board Meeting to be held Friday, October 20, 2023. Date subject to change based upon Board Members' travel schedules.

Ayes: 2 Abstain: None Opposed: None

7. ADJOURNMENT – Motion made AD/seconded BG to adjourn the meeting at 8:50pm.

Ayes: 2 Abstain: None Opposed: None

CITY of PALMS Charter High School, Inc. dba CITY of PALMS Charter High School
2830 Winkler Ave #205, Fort Myers, FL 33916

Meeting Held at: The Edison Restaurant – 3583 McGregor Blvd, Fort Myers 33901

December 6, 2023, 6:15pm

Board Meeting Minutes

Call to Order: 6:15pm

Present: Inke Schirrmacher, President
Avis Daniell, Treasurer
Barry Goldberg, Director
Sarah White, Principal – CPCHS/PACHS Alexandra Rohner, Acting Principal – NPCHS
Amy Rohner, CPA's (Mgt Co) Rick Rohner, CPA's (Mgt Co)

Comments from Audience: NONE

1. Approval of Agenda:

Motion made BG/seconded AD to approve the agenda as presented.

Ayes: 2 Abstain: None Opposed: None

NEW BUSINESS

2. APPROVAL of Supplemental School Improvement Grant Applications:

Motion made by AD/seconded by BG to Supplemental School Improvement Grant Application as presented.

3. STAFF HOLIDAY BONUS –

Motion made AD/seconded BG to provide all staff with a net \$100 bonus during December 2023.

Ayes: 2 Abstain: None Opposed: None

ADJOURNMENT – 6:45pm

